

For PLUC Review

“Boiler plate” provided by Dept of Neighborhood Empowerment

## **Ground Rules for Committee Discussion**

1. It is the responsibility of the Chairperson to enforce the rules.
2. All remarks must be addressed to the Chair.
3. No member speaks unless recognized by the Chair.
4. Chairperson is a voting member.
5. Debate must be limited to the merits of the immediately pending action.
6. The maker of a debatable motion is always entitled to the floor first for the purpose of debate as soon as the Chairperson states the question of the makers’ motion.
7. Speakers must address their remarks to the Chairperson, be courteous and avoid personal conflicts.
8. Debate should be about the issue, not personalities.
9. Each member has the right to speak twice on the same question (motion), but cannot speak for the second time until every member has had the opportunity to speak.
10. No member can speak more than twice on each motion.
11. No one can speak longer than two (2) minutes

For Dept of Neighborhood Empowerment (DONE) full Code of Conduct, please see <http://empowerla.org/code-of-conduct/>