

**NCWP Board Special Meeting
DRAFT MINUTES**

Submitted by Geoff Maleman

**Tuesday, November 6, 2018 – 6:30 p.m.
Westchester Council Community Room
7166 Manchester Avenue, Westchester, CA 90045**

Present: Scott Carni, Michele Cooley-Strickland, Sue Fisher, Michael Frisch, Chris Gemgnani, Paula Gerez, Ted Grose, Tilmann Gruber, Don Hellwig, Cyndi Hench, Andrew Kamm, Patricia Morrison Lyon, Geoff Maleman, David Mannix, David Oliver, Alan Quon, Matt Rheault, Naomi Shadis, Glenda Silva, Fred Smith, Garrett Smith, Jack Topal, Heather Tuttle, David Voss, Naomi Waka, Gordon Welty, Grace Yao,

Absent:

Excused: Gregg Aniolek, Tom Flintoft, Julie Ross,

President Hench asked that the meeting be run by Vice President Cooley-Strickland as she was recovering from knee surgery

1. **Call to Order – Vice President Cooley-Strickland called the meeting to order at 6:31 p.m.**

2. **Pledge of Allegiance led by Vice President Cooley-Strickland**

3. **Introductions**

4. **Motions/Actions Items and Related Public Comment**

- a. **Consent Calendar:** *(The following items will be treated as one item and enacted with one vote unless a Board member or a stakeholder requests that an item be placed on the Discussion Calendar.)*
- i. Approval of Minutes of previous Board meeting
 - ii. Receive and file the Treasurer's Report
 - iii. Motion to approve grant request from Westchester Townhouse for \$1500 for new external doors and emergency exit safety devices.
 - iv. Motion to approve grant request from Marina del Rey Anglers for \$1500 for their Youth Fishing programs.
 - v. Motion to approve grant request from Airport Marina Counseling Services (AMCS) for \$1500 for At Risk Youth programs.
 - vi. Motion to approve payment of Moore Business Results invoices for website maintenance not to exceed \$1100
 - vii. Motion to approve revision of monthly fee for website emailing tool (Mailchimp) from \$25 to \$30 per month due to increased number of subscribers.
 - viii. Motion to approve \$1500 expenditure for Star of the Neighborhood Entry in the 2018 Westchester July 4 parade.
 - ix. Motion to approve expenditure not to exceed \$200 to update Star of the Neighborhood perpetual trophy.
 - x. Motion to approve expenditure not to exceed \$500 for election related outreach events such as First Fridays, Farmers Markets, etc.
 - xi. Motion to approve expenditure not to exceed \$3000 for NCWP branded promotional items.
 - xii. Motion to approve expenditure not to exceed \$2400 for 2019 Health Fair (Seniors/Outreach)
 - xiii. Motion to approve expenditure not to exceed \$500 for Rock, Roll and Run 1K/5K (Ed/Outreach)
 - xiv. Motion to approve expenditure not to exceed \$1200 for banners and advertising materials related to NC election and general outreach (Outreach)
 - xv. Motion to approve expenditure not to exceed \$1500 for materials to fill CERT backpacks for outreach events (Public Safety/Outreach)
 - xvi. Motion to approve expenditure not to exceed \$2250 for the January Community

- Dinner for food, paper goods, entertainment, decorations, etc.
- xvii. Motion to approve creation of "People Project" by Homeless Committee.
 - xviii. Motion to approve appointment of new board members Sue Fisher (Religious) and Naomi Waka (Senior Citizens)
 - xix. Motion to approve appointments of Sue Fischer and Naomi Waka to Homeless Committee
 - xx. Motion to create Live Broadcast ad hoc committee to identify options for live broadcast of NCWP meetings.
 - xxi. Motion to approve request to Councilman Bonin to request CD 11 to provide staffing and support for the Westchester/Playa Community Plan Update
 - xxii. Motion to set aside \$1500 annually for the Education Committee to identify grant recipients among Westchester/Playa public schools.

M/S G. Smith/Grose to approve the Consent Calendar. Motion passes unanimously. *(Maleman indicated a conflict of interest on Items v. and xiii. and recused himself from the vote. Topal indicated a conflict of interest on Item iv. and recused himself from the vote.)*

5. **Announcements from Governmental Representative (limit to 3 minutes please)**

Matt Teclé of L.A. City Councilman Mike Bonin's Office spoke re: trash removal in Ballona Creek, installation of the annual sand berm from Dockweiler to Del Rey Lagoon, utility box painting throughout Westchester and Playa del Rey, Safe Parking pilot program

Geoff Thompson LAWA liaison spoke re: third phase of LAMP was approved by LA City Council (last major piece of the LAMP projects)

LAPD Senior Lead Officer Pineda spoke re: area crime update, LAPD's annual Winter Wonderland toy giveaway (10am to 2pm on Dec. 8 at LAPD Pacific Station, 12312 Culver Blvd.) The event will include free BBQ, toys, music and Santa! And the annual Santa Sleigh tour throughout the neighborhood

Gibson Nyambura of DONE spoke re: new Canva application for use in NC election outreach

6. **Announcements from Board Members**

Mannix announced that the Airport Relations Committee meeting will be held November 15 at 6:30pm at Westchester Library

Gerez announced that the Community Plan Update Committee will meet December 2 from 1:30 to 4:30pm in the CD 11 Community Room

Lyon announced that the Planning and Land-Use Committee will be meeting on a special date, November 29 and spoke re: The People Project to provide clothes, food, toiletries, etc. for the homeless

Silva shared handouts regarding LAMP construction updates, the LAX people-mover system, LAX modernization update – to be added to LAWA's regular email updates, please email gsilva2@lawa.org and ask to be added

7. **Presentations**

- a. Study Update presented by FUSE fellow **Laila Alequresh** on CF17-1311, "State of Street Related Infrastructure Programs in Los Angeles." The report details recommendations to improve Los Angeles' street-related infrastructure and associated programs. Link to full report: http://clkrep.lacity.org/onlinedocs/2017/17-1311_rpt_CAO_11-21-17.pdf
- b. **Gevork Mkrytchyan**, engineer with L.A. Sanitation & Environment, presented update on Venice Dual Force Main construction ... for more info, please contact Frank.Arens@lacity.org

- c. Argo Drain Sub-Basin Facility Project Construction update, **Allen Wang**, Project Engineer, Bureau of Engineering (Stormwater Management Capture facility at west end of LAX Northside development) – construction start: November 2018, estimated completion: Winter 2020 ... Council Office will lead the process to determine how the open space will be used through a public outreach effort.
- d. LADWP Scattergood-Airport Circuit Project presentation by **Kishan Kasondra**, project manager, LADWP

8. Discussion Calendar and Related Public Comment

a. Discussion Calendar

- i. Motion to support the findings in the report on "State of Street Related Infrastructure Programs in Los Angeles" and encourage the city to support the study's recommendations, specifically including the creation of a utility coordination system, through a CIS.

This item was referred to the Government Relations Committee, which will review the study and return to the full board with a recommendation for language to be incorporated into a Community Impact Statement (CIS).

- 9. **Public Comment** - non-agenda items (*limited to 2 minutes per speaker unless otherwise declared by the President or presiding director. Public comment on agendized items will be called as each agenda item is brought forward.*)

Ed Griffin spoke re: Boy Scout Troop 927 proposed Boy Scout Eagle Scout project installing a WWII Howitzer on the southeast corner of Manchester and Lincoln

Margie Hanson of LAPD Pacific Area Boosters spoke re: LAPD Officer Appreciation Dinner – potluck to support Pacific Area officers on November 21 – more info, please visit: www.perfectpotluck.com

10. Committee Reports

11. Assignments to Election and Live Broadcast Ad Hoc Committees

Yao (chair), Tuttle, Cooley-Strickland, Rheault, Gerez, G. Smith, and Gruber Appointed to Election Ad Hoc Committee

Cooley-Strickland, Yao, G. Smith, Carni, Voss, and Welty (chair) Appointed to Live Broadcast Ad Hoc Committee

M/S Hensch/Gerez to approve appointments to these two ad hoc committees. Motion passes unanimously.

12. Announcements

- 13. **Adjourn – Vice President Cooley-Strickland adjourned the meeting at 8:57 p.m.**

Next Meeting: Tuesday, December 4, 2018 – 6:30 p.m.